

HIGHER APPRENTICESHIP IN PROFESSIONAL SERVICES - AUDIT

This Higher Apprenticeship is suitable for those working in audit/assurance and is an exciting route into the accountancy profession.

It is closely aligned with the Institute of Chartered Accountants in England and Wales (ICAEW) Certificate in Finance and Business (CFAB) qualification, which means the apprentice will achieve a professional award as part of the apprenticeship.



PARTNER IN
LEARNING



APPRENTICESHIPS AT BPP

Apprenticeships at BPP combine innovative learning materials with excellent levels of tutor support, and are designed to ensure that both learners and employers get the maximum benefit from being well trained in a Professional Qualification relevant to the job role. Training can be fully funded for 16-18 year olds and partially funded for 19-24 year olds.

HIGHER APPRENTICESHIP IN PROFESSIONAL SERVICES - AUDIT/ASSURANCE PATHWAY

This Apprenticeship has been designed by employers to reflect the range of technical, business and soft skills employers need. As well as the CFAB qualification, it includes a blend of broader business skills and competence required in professional services, including project management and managing relationships.

This apprenticeship is suitable for those who hold job titles such as:

- External/internal audit trainee, assistant or junior

Suitable job tasks include:

- Assisting in the conduct of external/internal audits
- Carrying out sections of an audit such as checking financial records, reviewing assets, stock counts, collating company information and testing controls
- Assisting in drafting clear and concise reports

CAREER PROGRESSION

On completion of the apprenticeship, the learner will receive the CFAB qualification, as well as a qualification in Business Skills and Competence. They will also have up to two years' experience of working in the professional services sector.

This will provide a variety of opportunities to progress their career including continuing to study for the full ICAEW qualification and become a Chartered Accountant. There is also the opportunity to progress onto a degree with BPP.

OTHER PATHWAYS

Other routes available on this apprenticeship are:

Tax: This pathway is closely aligned with the requirements of the Association of Taxation Technicians (ATT), which means you will gain a professional award as part of your apprenticeship.

Management Consultancy: This pathway is supported by the Management Consultancies Association (MCA)



BPP
PROFESSIONAL
EDUCATION

LEARNERS ON THIS APPRENTICESHIP NEED TO COMPLETE THE FOLLOWING FRAMEWORK:

	Technical Element - Professional Qualification (CFAB)	Competence Element - Business and Technical Skills
Units	Accounting Assurance Management Information Law Principles of Taxation Business & Finance	Technical Skills - Audit Management of Own Performance Business Skills & Commercial Awareness Communication Skills
Tuition Provided	Blended approach of face-to-face tuition with e-learning support	Blended approach of e-learning tuition and activities with assessor support
Assessment	Computer Based Assessments	Workplace evidence to demonstrate competence

All learners will also need to complete an Employment Rights and Responsibilities Workbook. Those without a relevant GCSE or equivalent will also need to complete Level 2 Functional Skills in Maths and English.

BENEFITS TO EMPLOYERS

A workforce with the skills employers need: 83% of apprentice employers say that they rely on their Apprenticeship programme to provide the skilled workers that they need for the future.

A stronger talent pipeline: Apprenticeships enable employers to access otherwise untapped, under-represented pools of talented recruits with the talent to thrive in professional services.

A diverse workforce: Diversity is proven to improve financial performance, bringing different perspectives to business challenges, and greater innovation and value to client services.

A productive, efficient and motivated workforce: 80% of employers who employ apprentices say they make the workforce more productive, and 92% say they lead to a motivated and satisfied workforce.

A strong recruitment proposition: This nationally recognised programme offers prospective employees a structured and accredited route to high skill careers in the professional services.

A loyal client base: 81% of customers would prefer to use a company that employs apprentices.

Substantial Government support: Government contributes up to 100% of training costs, plus marketing and vacancy matching. Small and medium sized employers also receive £1,500 when they take on their first apprentice aged 18 -24.

Distinctive programmes: Individual employers can build their own distinctive Apprenticeship programmes.

Social responsibility: Engaging with, and promoting, Apprenticeships represents a real contribution to the local community.

WHAT NEXT?

To apply for an apprenticeship you need to be aged 16 or older, and:

- A UK resident living in England for the past three years, an EU citizen, or have the right to work in the UK/EU
- Working in a full-time occupationally related role for more than 30 hours a week
- You cannot be a graduate or in full-time education

Other requirements include:

- A contract to be signed by the apprentice, employer and BPP to confirm everyone is aware of their obligations
- An initial induction at the workplace with the apprentice and their supervisor
- Review meetings every 2-3 months at the workplace with the apprentice, assessor and supervisor

Realise your ambition

For over 35 years, BPP Professional Education has been helping people realise their ambition. Focusing on employability and career-progression, we provide a range of undergraduate and postgraduate degrees and professional programmes. Our track record speaks for itself; we train over 75 of the FTSE 100 companies and over 30,000 accountants.

BPP programmes combine innovative learning materials and excellent levels of tutor support, and are designed to fit our students' needs, not the other way round. Whether you study in the heart of London, or at another of our city locations across the UK and Europe, you'll receive the same professional learning experience.

TO FIND OUT MORE, CHECK YOUR ELIGIBILITY OR APPLY FOR AN APPRENTICESHIP PLEASE CONTACT US:

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